



# Annual Report 2018-2019



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# Sponsors



# ODT Board



**Dinesh Lal, Trust Board Chairman**

I have strong links to the Riccarton community, with family that reside in the neighbourhood. Being a part of the Oak Development Trust is a positive way to give back to the community that promotes a sense of belonging. With my experience of working in health and restorative care, I have a desire for improved health and wellbeing, and for people's lives to be enhanced through the positive impact of the ODT programmes.



**Christine Garrett**

I have been involved in the governance of the ODT for the last three years as the Riccarton Baptist Church elder representative, and it has been an inspiring experience. To see how the Trust has connected with so many within this community and encouraged people from many different ethnicities to be involved in activities or events is amazing. In the 11 years I have been part of the RBC, I have seen this community become more connected, and I find this very exciting. The trust is big on giving people information or resources to help them do something for others, their community or themselves, and as a teacher and mother I see this as a crucial part of people feeling they have a place where they belong.



**David Wales**

I am a teacher, and joined the Trust so I could learn first-hand about the exciting work that it does in the local Riccarton community. By being a Trustee, I am able to support all the wide, diverse and innovative programmes which Oak Development Trust operates.

# ODT Staff



**Carol Renouf**  
Trust Manager



**Nicki Aitken**  
Community Development Worker



**Chang Hun Yu**  
Social Worker – Migrants



**Gloria Yu**  
Family Support Worker



**Jo Atara-McKenzie**  
Cultural Support Worker



**John McNeil**  
Communications Assistant



# From the Manager



July 2018 saw staff changes, with Jo Atara-McKenzie taking up a fuller role as a Cultural Support Worker and John McNeil becoming Communications Assistant. It's great to work with a team of people passionate for what they do and the people they work with.

## Mainly Music



Mainly Music/Playgroup, a weekly activity in term time, continues to attract mainly migrant families with pre-schoolers. Mums speak of finding a place of acceptance and a place which their child enjoys and wants to come to. They appreciate the varied programme that continues to engage the older children. Lynette from the library visits regularly, theme days are held each term and Mothers and Fathers Day are celebrated along with Christmas and Easter.

"Mainly Music in many ways has been very influential on me and my son Zayn. Coming to this group we have found that music can impact child development, improve social skills, and benefit children of all ages. And I know my child enjoys this group, because at the end of the session he never wants to go home. The power of music and this group is truly relaxing for both of us."

*Roseylen*

## English conversation



The weekly English Conversation Class continues to develop and flourish, attracting around 30 students each week, with four classes offering English at differing levels. Friendships are made between the students. This is a place where those often new to Christchurch come and 'land' as they navigate what their future will look like in this city and culture. Support is given in how to find a job/ volunteer work, with assistance in putting together a CV.

"Through attending the English class my confidence in speaking in English has increased and ability to listen and understand English has grown. I enrolled my son at the beginning of the year in a school and struggled to listen and understand what was being said. I enrolled my niece who has just arrived from Korea in the same school and I was pleasantly surprised how much of what was said to me I was able to understand, so much more than earlier in the year."

*Eun Ha, Korean mother*

## Common Ground Café



Common Ground Café, held twice a month, continues to be a positive meeting place, with fun games and activities as well as great company and yummy food, plus an opportunity for those who desire to have a go at learning to make coffee.

## Nail Care Clinic/Older Persons' Gatherings



The six-weekly Nail Care Clinic provides a valued service, with 60 clients attending.

Older Persons' Gatherings occurred five times in the past year, with a variety of activities and speakers on various themes.

## Community fun day



The annual "Our Riccarton, Our Community Let's have fun", community fun day was enjoyed by the community again this year. It provided an excellent opportunity for people from the many cultures represented in the suburb to meet and make new friends. The new toilet in Harrington Park was painted, with each person given an opportunity to put their hand print on branches of a tree.

## Community garden and pantry



The Riccarton West Community Garden continues to be a place of connection and where veges are grown and given to the community under the care of Nic and Loretta Te Paa.

It was their vision and drive that saw the community pantry come into being. (*For separate report, see below*). A further lease for the land was signed between Housing New Zealand and Oak Development Trust for another 18 months until September 2020. The Annual Community garden Christmas Dinner was held in December. Pre-videoed stories of journeys of people parenting on their own in our community were shown.





## Connect 2019 and Peace Garden



2019 started with planning for Connect 2019, an opportunity for students to connect with local residents. This had to be postponed for a week due to inclement weather, so was held on the 17th March, two days following the attacks on March 15. It was good to come together, take time for prayer and silence for lives lost, the injured, families shattered and communities in shock and bewilderment. Sirwan Mohamadi, an Iranian Muslim and local resident, wrote poetry as part of his response. His desire was to have the poetry as part of the Harrington Park playground development; a community meal was arranged and his idea presented.



Since then a Peace Garden concept has formed in consultation with the City Council. As a response to March 15, gift baskets have been given to Muslim families in the area in a project overseen by Nicki Aitken, Community Development Worker. *(For separate report, see below.)*

## Men 2 Cook



The Trust received its second year of funding from the Christchurch City Council to assist in building the resiliency in migrants as well as to establish the Men 2 Cook programme.

This year the basic Men 2 Cook course has been held twice, as well as an advanced Men 2 Cook. These have been beneficial for men that have come, but as yet the future of these courses and how they should look needs to be explored. Men reflected as to what they have achieved: '....the future looks bright....not so scared of cooking....it has given me confidence and motivation.'

## Supling Filipino Playgroup



The Migrant Resiliency funding received from the Christchurch City Council supported Jo Atara-McKenzie, Cultural Support Worker, to commence a playgroup for Filipino mums and their pre-school children. With the support of other Filipino mothers, they have established the Supling Filipino Playgroup, a place where Filipino mums can come with their pre-schoolers and learn songs and dances in Tagalog as well as enjoy connection and care. This has been positively received in the Filipino community and the local Plunket has referred families to this group. *(For separate report, see below.)*

## Dancing



The weekly Line Dancing, led by a Korean woman who attends the language classes, has mainly attracted Koreans, and was made possible through this funding.

Funding from Ethnic Affairs has supported the children's Multi-cultural Dancing, held weekly in term time.

## Riccarton Hub website



The Trust continues to oversee the Riccarton Hub Website and its own website, and works in with the Riccarton Neighbourhood Updates Facebook Page. Further avenues of promoting the Trust's work are being explored.

## With thanks

The Trust is thankful for the many volunteers that have given so much to make the activities and programmes of the Trust happen. Thank you. To the funders outlined in this report, a particular thank you. Gaining local business sponsorship is a goal for the next year, and brochures are being produced as the first stage of exploring ways to market the work of the Trust.

*Carol Renouf, Manager*

*When I started volunteering with the Oak Development Trust I lacked confidence in myself and my ability to understand and interact in English. I have been volunteering for 18 months now, and with the assistance of the staff at the Trust I updated my CV. I now have a weekend cleaning job and feel like an equal with the staff there as I understand their English well and can interact with them.*

*Mei from Malaysia*



# Community Development Worker Report



During the year June 2018 to May 2019 I visited 88 homes. Nearly 25% of visits were to homes where English was not their first language, two thirds were to Housing New Zealand units and almost half were to new people in the area. For full details see the table below.

Total Visits	Native English speakers	English as a second language	Housing NZ	Other	First visits	Repeat visits
88	65	23	56	32	39	49
100%	76%	24%	64%	36%	44%	56%



I continued to attend the Common Ground Café, Older Persons’ Gatherings and Nail Clinics to help people integrate into these activities.

This year I placed a notice about my visiting role in the local community newsletter each month, and it has proved to be a winner. Previously, I had heard about someone new from a neighbour and then sort out a visit from there. Most months I have had one or two people contact me for a visit. These people by their nature are self-starters and as they engage with various activities they make a positive difference.



For example, I visited a lady from Sri Lanka and shared what groups we have in the area and the next week she joined the craft group, started helping out at English classes and also later that month helped at the Nail Clinic. A wonderful outcome for someone wanting to connect.

Another middle-aged woman I visited comes from Korea. She also joined the craft group and made friends with a special needs young woman who attends. This young woman is part Korean by her mother, but her mother is no longer around. The two have struck up a special friendship and see each other most weeks in their own time. Community groups create strong friendships and healthy communities.



A lonely older man who has lived in the area for a long time contacted me via the newsletter, and is enjoying life much more now he has connected at the café and Older Persons’ Gatherings.

Nearly all suitable activities happening in Riccarton take place during the daytime on week days. This year I have met a number of people who work – many of them are also migrants and would like to connect. Next year I would like to explore

options for these people to meet others and feel as if they belong here, too.

I love this role where I get to meet so many interesting people, who all have skills and experience to share with others. It is so good to watch a person connect, and then see some of them move from attending a programme to helping make it happen.

## Muslim Visiting Report



After the Mosque tragedy of March 15, the Trust felt it needed to do something to show love and support to our Muslim friends in Riccarton. We knew we were in the unique position of being able to offer more than just disaster relief, necessary as this is. We wanted to show the Muslims in our community that we are here with them in their loss, and to express our ongoing care and support.

We have been able to do this by creating gift baskets from financial donations to the Trust. The baskets contain a variety of goodies: food, toiletries, children’s toys and other items, as well as an information sheet on activities they may like to connect with in the area. In the end, these baskets became a combined community effort, because a local craft group made the cards and some of the gifts, jars of preserves came from the Community Garden, and children decorated hearts for them during a school holiday programme. Although each basket is similar, no two are the exactly the same. We feel that our baskets are a tangible expression of love from the local community.



We then visited individual families over time once things had settled down. Our strategy has been to first visit our current Muslim friends and contacts, and then get their help to connect with others whom we haven’t met yet. It has been working well, although it is slow going. All visits have been much appreciated. One lady texted me afterwards saying, “Thanks for your visit today. It was elating and I felt very supported. Kids loved the treats and gifts.”

To date, I have visited 12 families and individuals from six different ethnic backgrounds, and have more to follow up. It has been an honour to show these people that the community around them cares, and also a privilege that they have accepted me into their homes and then shared some of their own personal story. They have been an inspiration to me.

Nicki Aitken  
Community Development Worker



## Te Pataka, Riccarton West Community Pantry



Te Pataka Riccarton West Community Pantry had its official opening in June, 2019. The idea of establishing a pantry was the vision of Loretta and Nick Te Paa, the kaitiaki of the Riccarton West Community Garden.

A tribute to the transformation that the garden has helped bring about in the local area was paid by MP Megan Wood at the official opening of the pantry.

The MP said that when she was elected in 2011, this part of Riccarton was seen as one of the most disconnected areas of Christchurch. Now it has become one of the areas with life.



She and then City Councillor Vicki Buck honoured the work of Nic and Loretta for driving this project, and the part that community volunteers played each week to make it happen. Also acknowledged were the Christchurch City Council, who helped fund the project through the Innovative and Sustainability fund. Zac Wilkinson and his building crew were thanked for generously giving their time, skills and some materials, Kelsey Moke for her support in her role as an intern with the council, Skope for the gift of a fridge, Food Bank Aotearoa NZ for produce and food donated to the pantry, and Orion for helping to get the power on site.

The Pantry is open three times a week: 11am-1pm, Tuesday, Thursday and Saturday.

## Supling Playgroup



On Tuesday the 15th of July, Supling said a special goodbye to Gianne – she was about to turn five and start school. We celebrated with Filipino food and sang a song to her about a caterpillar morphing into a beautiful butterfly and launching out into the world. She had been the oldest in the playgroup and had been with us since our beginning on the 5th of March this year. Gianne sadly said she will miss singing in Filipino and Visayan, playing Filipino games and her good Supling friend, Lucy. For Supling, Gianne is a small testament of the importance of having a Filipino language and culture playgroup.



The playgroup Supling – Filipino for offspring – had its inception in a Filipino proverb I had been mulling over: “Ang hindi marunong lumingon sa pinanggalingan hindi makakarating sa paroroonan.” (Roughly translated: S/he who does not know where they come from will never reach their destination.) Practising my Filipino heritage and culture helps me navigate living in a multicultural city and country. With my background as an early childhood educator and community worker, and my current role as ODT’s cultural worker, I decided to explore the possibility of establishing a distinctly Filipino language and culture playgroup – especially given the high number of Filipino migrant families involved in Christchurch’s post-quake rebuild. ODT Manager Carol Renouf was always very encouraging of the idea, and, thankfully, I met Virgie, a Filipino mother, who also saw a need for such a playgroup. We dreamed of creating a playgroup (birth to five years old) where Filipino/Kiwi-Filipino children could be nurtured in Filipino languages, culture and values through distinctly Filipino games, stories, songs, dance, play, food, etc. We also wanted to provide a space where parents could relax, bond, make new friends . . . speak and be Filipino in Aotearoa! Cultural identity is an important contributor to people’s wellbeing. Identifying with a particular culture helps people feel they belong and gives them a sense of security.

On the 5th March 2019, Supling Filipino language and culture playgroup opened its doors at Riccarton Baptist Church. Our first day was very encouraging – ten Filipino mothers and their children attended. Now we have thirty-one mothers on our roll who come from all across Christchurch. Plunket refers new Filipino mothers to Supling. Similarly, two preschools near the church endorse Supling to their Filipino parents. A local Barnardos Home Base Early Learning group also bring along any Filipino children in their care. Maya, a Supling mother, and myself were invited to perform a Filipino bird dance at Trentgrove Kids First. Maya, Virgie and myself facilitated the mat time of two classes at Little House Montessori Preschool using Filipino songs, stories and dance –deliberately timed to correspond with Filipino language month in the Philippines. Maya and myself promoted Supling and Filipino culture at Avebury House’s National Festival of Adult Learning. To further promote Supling, I had a table at Christchurch Resettlement Services for Parents from a Migrant and Refugee Background for Children Under 5s Expo 2019 at the Aranui Wainoni Community Centre. We are forging relationships with other organisations: Plunket is presenting a parenting series and have introduced us to a Filipino Plunket nurse, and nearby the church, McKenzie Kids First have offered their playground for our use. A member of Crossway Community Church taught us how to play hand chimes to the tune of a Filipino folk song. A volunteer from Delta Community Trust came along with kids (young goats) for us to cuddle and feed. Jenni Marceau, a health promoter from Community and Public Health came and had an informal talk about oral health.





It has always been our primary objective to promote Filipino values, language and culture in our playgroup curriculum. So this could happen, we have had to access Filipino story books from the Philippines, learn to celebrate Filipino fiestas and Christian dates (Easter, Pentecost) according to the Filipino calendar, practice traditional Filipino songs, games and dances, eat Filipino food (of course!) especially in relation to important milestones, dates and events.

Feedback from parents attending Supling has been positive and encouraging. They make mention of being able to relax, be themselves and speak Filipino; of making new friends and finding mutual support; of it being a space to share and swap parenting stories; of the pleasant change from usual routines, worries and social isolation; of being able to observe and learn more about their children and different parenting styles.



And what of Supling's future? We hope at some stage to reflect upon and consolidate all our experiences and learnings for the year and use this to improve the quality of our ongoing curriculum programmes. We hope to continue to forge connections and collaborate with other Filipino and ethnic groups focused on meeting the needs of children, parents and family -- end up enriching, and being enriched by, the wider multi-ethnic community of Canterbury. We are exploring the possibility of opening another Supling playgroup on the east side of the city. We would like to see a collective and shared leadership by increasing the Filipino mothers' involvement in running the playgroup, bringing with them their life experiences and culture. Just like Gianne, Supling is slowly coming out of its cocoon and spreading its wings to learn how to fly.



~ Jo Atara-McKenzie

## GARTH DALE & ASSOCIATES LIMITED

### Independent Review Report to the Oak Development Trust

#### Scope of Review

I have reviewed the financial statements and records for the year ended 31 December 2018. The financial statements provide information about the past financial performance and current financial position as at 31 December 2018. This information is stated in accordance with the Accounting Policies and Notes to the Financial Statements which form part of these financial statements.

#### Trustees' Responsibilities

The trustees are responsible for the preparation of the financial statements which give a true and fair view of the financial position of the Oak Development Trust as at 31 December 2018 and of the results of operations for the year ended 31 December 2018.

#### Reviewers Responsibilities

It is my responsibility to express an independent opinion on the financial statements presented by the trustees and report my opinion to you.

#### Basis of Opinion

A review includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial statements. It also includes assessing:

- The significant estimates and judgements made by the trustees in the preparation of the financial statements; and
- whether the accounting policies are appropriate to the Oak Development Trust's circumstances, are consistently applied and adequately disclosed.

I conducted my review in accordance with generally accepted review standards in New Zealand. I planned and performed my review so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence that the financial statements show a true and fair view of the financial results and position. In forming my opinion, I also evaluated the overall adequacy of the presentation of information in the financial statements.

"I reviewed the financial statements of the Oak Development Trust for the year ended 31 December 2018 in accordance with the Review Engagement Standards issued by the Institute of Chartered Accounts of Australia and New Zealand. A review is limited primarily to enquiries of the Trust personnel and analytical review procedures applied to financial data and thus provides less assurance than an audit. I have not performed an audit and accordingly I do not express an audit opinion. Based on my review, nothing has come to my attention that causes me to believe that the accompanying financial statements do not give a true and fair view."

There have been no changes in the nature of the activities for the period ended 31 December 2018.

The financial reports have been prepared under the Tier 3 requirements for Charitable enterprises.

**GARTH DALE**

28 June 2019

# Balance Sheet

## Oak Development Trust As at 31 December 2018

31 Dec 2018

### Assets

<b>Bank</b>	
BNZ 25	8,377
Oak Development Trust	(518)
Oak Development Trust BNZ	64,442
Petty Cash - Community Garden	(549)
<b>Total Bank</b>	<b>71,752</b>
<b>Current Assets</b>	
Petty Cash	200
Petty Cash for the Community Garden	(63)
<b>Total Current Assets</b>	<b>137</b>
<b>Total Assets</b>	<b>71,889</b>

### Liabilities

<b>Current Liabilities</b>	
2016 Summer Camp Fees & Donations	505
Accounts Payable	266
GST	141
PAYE Payable	12,485
Rounding	-
Unpaid Expense Claims	6
Wages Deductions Payable	(11,681)
Wages Payable - Payroll	(1,602)
<b>Total Current Liabilities</b>	<b>120</b>
<b>Total Liabilities</b>	<b>120</b>
<b>Net Assets</b>	<b>71,769</b>

### Equity

Current Year Earnings	1,750
Retained Earnings	70,019
<b>Total Equity</b>	<b>71,769</b>

# Profit & Loss

## Oak Development Trust 1 January 2018 to 31 December 2018

31 Dec 18

<b>Income</b>	
Foot Clinic Receipts	1,812
Interest Income	40
Mainly Music Revenue	143
Men2Cook Donations	284
Other Revenue	500
Winter Camp Fees	1,026
<b>Total Income</b>	<b>3,806</b>
<b>Less Cost of Sales</b>	
Community Garden Expenses	8,121
Foot Clinic supplies and operating expenses	1,479
Mainly Music Franchise Charges	1,380
Mainly Music Materials & Other Costs	2,561
Mainly Music Promotional expenses	61
Older Persons Event Expenses	2,247
<b>Total Cost of Sales</b>	<b>15,848</b>
<b>Gross Profit</b>	<b>(12,043)</b>
<b>Plus Other Income</b>	
CCCConnect Community Day Grants	949
CCCMen2Cook Grant	(334)
CCCWages & Programme Delivery Grant	73,100
COGS	5,000
Common Ground Cafe Donations	71
Community Garden Donations & Fundraising	2,143
Donations	100
English Language Class Donations	1,612
Ethnic Affairs Funding	6,000
Foot Clinic Grants & Donations	363
General Grant from Riccarton Baptist Church	5,000
K Welfare Team Donations	2,580
Mainland Foundation Community Day	1,890
Ministry of Education	2,692
Multicultural Dance Donations	283
New Zealand Lotteries Grants	15,000
Older Persons' Event Donations	231
Our Riccarton Community Day Donations	1,500
Rata Foundation Grants	23,000
Summer Camp Fees	1,890
<b>Total Other Income</b>	<b>143,069</b>
<b>Less Operating Expenses</b>	
Administrative Expenses	61
Advertising & Promotional Expenses	929



# Profit & Loss

31 Dec 18

Bank Fees	4
Common Ground Cafe Expenses	296
Community Development Worker Expenses	(5,923)
Community Garden Pantry Expenses	216
Conference /Catering exps excl	28
Connect Student Event Expenses	2,572
Consulting & Accounting	1,698
English Language Class Expenses	1,417
General Expenses	2,125
Insurance ACC	450
K Welfare Team Expenses	1,895
KiwiSaver Employer Contributions	1,448
Men2Cook	2,880
Multicultural Dance Expenses	533
Office Expenses	(318)
One-Off Event Expenses	880
Our Riccarton Community Day Expenses	5,596
Personnel Services Purchased from RBC	19,937
Printing & Stationery	62
Professional Development	1,396
Red Cross Earthquake Grant Spending	1,422
Salaries	88,692
Subscriptions	48
Summer Camp Expenses	3,780
Supervision Costs	1,150
Telephone & Internet	125
Volunteer Recognition	3,546
Welcome Pack Expenses	180
Winter Camp Expenses	1,958
<b>Total Operating Expenses</b>	<b>139,080</b>
<b>Net Profit</b>	<b>(8,054)</b>